

## Micro-Credential Programme

# MANAGING EMPLOYEES

This programme equips students with the basic knowledge of function, practices, and methods of managing and developing employees.

**Programme Structure**

- Module 1: Introduction to Human Resource Management
- Module 2: Introduction to Recruitment & Selection
- Module 3: Introduction to Training & Development
- Module 4: Introduction to Performance Management

**Duration and Fee**

Duration : 16 weeks

Fee : RM932

**Delivery Mode**

- Online Learning

**Assessment Mode**

- Coursework
- Final Assessment

**Offered at**

INTI College Sabah

INTAKES: AUGUST

**Progression**

Diploma in Accounting

Diploma in Business